

## Utilization Certificate

**For the Financial Year \_\_\_\_\_ (From \_\_\_\_\_ to \_\_\_\_\_)**

1.	Title of the Project / Scheme		
2.	Name of the Institution		
3.	Principal Investigator		
4.	Sanction Letter No. and date		
5.	Date of Start of the Project		
6.	Head of account as given in the original sanction letter		<b>Major Head - 2080</b> <b>Minor Head - 004</b>
7.	Amount brought forward from the previous financial year quoting DRDO letter No. & date in which the authority to carry forward the said amount was given.		
8.	Amount received during the financial year (Please give no. and date of DRDO sanction letter for the amount)		
9.	Amount of interest accrued, if any, from the grants		
10.	Total amount that was available for expenditure (excluding commitments) during the financial year (SL. No 7 +8+9)		
11.	Actual expenditure (excluding commitments) incurred during the financial year (upto.....)		
12.	Balance amount available at the end of the financial year.		
13.	Unspent balance refunded, if any (Please give details of Cheque No. etc.)		
14.	Amount allowed to be carried forward to the next financial year		

## Utilization Certificate

FY \_\_\_\_ (From \_\_\_\_ to \_\_\_\_)

1. Certified that sum of Rs. \_\_\_\_\_ was sanctioned as grants-in-aid during the year \_\_\_\_\_ in favour of \_\_\_\_\_ (Institute) vide DRDO letter No. \_\_\_\_\_ dated \_\_\_\_\_.

A sum of Rs. \_\_\_\_\_ released vide Letter No. \_\_\_\_\_ dated \_\_\_\_\_, an amount of Rs. \_\_\_\_\_ accrued as interest (if any) during the year and Rs. \_\_\_\_\_ on account of unspent balance of the previous year, a sum of Rs. \_\_\_\_\_ has been utilized for the purpose for which it was sanctioned and that the balance of Rs. \_\_\_\_\_ remaining unutilized at the end of the year will be refunded/adjusted toward the grants-in-aid payable during the next year i.e. \_\_\_\_\_.

Signature of Administra-  
tive  
Authority with seal  
Date:

Signature of  
Accounts/ Finance Officer  
Date:

Signature of  
Principal Investigator  
Date:

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Signature of Audit Author-  
ity of Institute  
Date: